

ORDINANCE NO.

AN ORDINANCE ADDING PROCEDURAL REQUIREMENTS FOR ORDINANCE AMENDMENTS

The City of Coon Rapids does ordain:

Section 1. Revised City Code – 1982 Section 11-304 is hereby amended as follows:

(Deletions in brackets, additions double underlined)

11-304.12 Ordinance Amendment

(1) When used; Process. An application is required to propose a change in the zoning code. The Planning Commission, following a public hearing, must make a recommendation to the City Council, which makes a determination on the application.

(2) Standards for Approval. The determination whether to approve an ordinance amendment must consider:

(a) The health, safety, order, convenience and general welfare;

(b) Effect on present and potential land uses; and

(c) Whether or not the proposal is in conformance with the City's Comprehensive Land Use Plan and any applicable development district.

Section 2 Revised City Code- 1982 Section 11-305.3(1) is hereby amended as follows:

(Deletions in brackets, additions double underlined)

11-305.3 Action on Application.

(1) The following table illustrates what actions are required for application determination:

Type of Application	Public Hearing	Planning Commission Action	BAA Action	Appeal to	City Council Action
Conditional Use Permit	Yes	Approve, approve subject to conditions or deny	N/A	City Council	Affirm, amend, or reject the decision on appeal
Site Plan	Yes	Approve, approve subject to	N/A	City Council	Affirm, amend, or reject the decision

		conditions or deny			on appeal
Variance	Yes ³	N/A	Approve, approve with conditions, or deny ¹	City Council	Affirm, amend, or reject the decision on appeal ²
Master Plan in PORT, overlay, or special district	Yes	Recommendation to approve, deny, or modify	N/A	N/A	Approve or deny
Subdivision	Yes	Recommendation to approve, deny, or modify	N/A	N/A	Approve or deny
Commercial Antenna in a residential area	Yes	Recommendation to approve, deny, or modify	N/A	N/A	Approve or deny
Rezoning and Comprehensive Plan Amendment	Yes	Recommendation to approve, deny	N/A	N/A	Approve or deny
<u>Ordinance Amendment</u>	<u>Yes</u>	<u>Recommendation to approve, deny, or modify</u>	<u>N/A</u>	<u>N/A</u>	<u>Approve or deny</u>
Home Occupation Permit	Yes	Approve, approve subject to conditions or deny	N/A	City Council	Affirm, amend, or reject the decision on appeal

¹ A majority of two-thirds (2/3) of those members voting on the motion is required to grant a variance. The Board of Adjustment and Appeals is not authorized to approve as a variance a use that is not permitted in the zoning district.

² A majority of two-thirds of all members of the City Council is required to amend or reject the Board's decision. [Revised 10/15/13 Ordinance 2109]

³ See Section 11-304.9(3) Notice of Public Hearing [Revised 10/15/13 Ordinance 2109]

Introduced this 3rd day of February, 2015.

Adopted this ____ day of _____ 2015.

Jerry Koch, Mayor

ATTEST:

Joan Lenzmeier, City Clerk